



GORDON'S BAY YACHT CLUB MEMBERSHIP APPLICATION PROCESS & MEMBERSHIP BENEFITS

Dear Applicant

Thank you for your interest to become a member of the Gordon's Bay Yacht Club. Below you will find detailed guidelines to the procedure involved in applying for membership at GBYC. Should you have further queries regarding applications or memberships, please contact the Club office.

APPLICATION PROCESS

The Membership Application Form, including the MIE Processing Notification, is to be fully completed and handed or emailed to the Club Manager. All persons wishing to join the Club must be proposed and seconded by two members of the Club, who are in good standing with the Club. The proposer must include a short motivation why he proposes you to join the Club. Should you be new in this area, we encourage you to visit the Club a few times to meet some of our current members.

Each Application Form is to be accompanied by a copy of your ID (also for your spouse / children if applying for a family membership) as well as a recent (not older than 3 months) utility bill. A non-refundable Entry Fee is payable on submission of the Application Form (you will receive a pro-forma invoice for this).

On receipt of the Entry-Fee, your details will be submitted to MIE for a credit check. On receipt of a positive Credit Report, the front page of the Application Form, *sans* personal information but including a photo, will be displayed on the Club's notice board for scrutiny period of minimum 14 days. Any current member having any information which he/she considers relevant to your application shall be entitled to bring such information to the attention of the Executive Committee during this period.

On successful completion of your scrutiny period, the final approval of your full membership shall be vested in the Executive Committee at their next meeting.

Should your application be successful, you will receive an introductory email with important information about the Club as well as your membership invoice, **which is payable on receipt**. The proof of payment is to be forwarded to the Club Manager.

Should your application be unsuccessful, the Executive Committee shall not be obliged to furnish reasons for such decision. A rejected candidate may not be re-proposed for at least twelve (12) months after his rejection.

MEMBERSHIP BENEFITS

Our members enjoy a wide range of benefits, not least of which is the opportunity to make memories and lasting friendships in our beautiful Club.

Free Wi-Fi

The Club house is a great place for you to work from away from the office and our UPS backup system ensures that we have Wi-Fi even during load-shedding. We also have a sophisticated boardroom, the "Ward Room", for holding small meetings.

Club access

Members enjoy full use of all Club facilities, including the braai area, and after-hours access to the bathroom and showers. Although we are not a function venue for Joe Public, we love hosting our members' birthdays and other special functions at the Club, at a very reasonable venue fee.

Member prices at the Bar

Our Bar offers a **25% discount** for our members on all beverage items!

Social events

GBYC likes to host a variety of social events, including weekly lucky draws, special dinner evenings and live music for our members.

Sailing Calendar

As an active Yacht Club, we obviously organise regular cruising and racing events (please download our Sailing Calendar for details). You do not even need to own a boat in order to sail, as there are always skippers looking for crew. All upcoming events are advertised on our in-house Whatsapp groups to keep our members informed.



Gordon's Bay Yacht Club

Application for Membership

Old Harbour, Beach Road,
Gordon's Bay
TEL: 021 856 3263
EMAIL: gbyc@gbyc.co.za

Surname: _____ First name: _____

Telephone (cell): _____ Telephone (landline): _____

ID number: _____ Date of Birth: _____

Spouse's name: _____ Spouse's cell: _____

E-mail address: _____

Home address: _____ Postal Code: _____

Postal address: _____ Postal Code: _____

Occupation: _____ Employer: _____

Business address: _____ Postal Code: _____

Next of kin name and contact number: _____

Maritime Qualifications:

Skipper's Licence (indicate where applicable):

Sailing: Day ☐ Coastal ☐ Offshore P ☐ r licence only: ☐

Radio Operator's License: VHF ☐ VHF DSC ☐ First Aid: ☐ If yes, what year? _____

Sailing experience: Years as crew: _____ Years as skipper: _____

Do you currently own a boat? _____ Boat name: _____ Size of Craft: _____

NOTE: Admission of new vessels to the marina is subject to a separate application form and approval by the Executive Committee after successful application for membership.

Do you intend buying / renting a mooring: Buying ☐ Renting ☐

Main interests: Sailing ☐ Power ☐ Racing ☐ Cruising ☐ Other ☐

Membership held at other clubs – Current and past:

For office use only:

Accounts	Welcome Email	Cell phone	Billing List	Access	Email Mailing List
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Ordinary member:	Member who on the first day of July is under 60 years of age
Family member:	The spouse (and children under 18 years) of an ordinary, senior or country member
Senior member:	Member who on the first day of July shall have turned 60 years of age
Country member:	Member who lives more than 200km away from the Club (permanent address)
Student:	Full-time student between the ages of 18 and 24 years (proof required)

Please indicate the type of membership for which you are applying:

Membership:	Ordinary	Family	Senior	Snr Fam	Country	Country Fam	Student
Entrance fee:	750	750	750	750	750	750	275
Subs:	5050	6312.50	2525	3156.25	2525	3156.25	2525

Consent to Process Personal Information:

By completing this form, you consent to **Gordon's Bay Yacht Club** collecting, storing, and using your personal information for club administration, communication, and legal compliance purposes, in accordance with the **Protection of Personal Information Act (POPIA)**. You may withdraw consent at any time by contacting info@gbyc.co.za.

INDEMNITY (please initial next to each statement):

I indemnify the Club, its Officers, Members, Employees and Helpers against any liability or claim of loss or injury suffered by me, my dependants, crew, guests or helpers however caused. _____

I understand that acceptance of this application by the Executive Committee of Gordon's Bay Yacht Club construes a binding contract between myself and the GBYC. _____

I agree to abide by the Club's Constitution, Bylaws and Rules at all times. _____

I agree for my application to be made public within the Club for vetting purposes by the Club's members. _____

I understand that I must notify the Club in writing, should I wish to resign my membership. _____

SPOUSE: I indemnify the Club, its Officers, Members, Employees and Helpers against any liability or claim Of loss suffered by me, my dependants, crew, guests or helpers however caused. _____

No incomplete applications will be processed. Please check that you have dated, initialled and signed this application form, then submit it together with the following supporting documents:

- Copy of ID/Driver's License/Passport of main applicant & spouse and/or kids (if applicable – Family membership)
- Copy of Utility Bill / Proof of residence
- Letter of Good Standing (if joining from another Club)

Applicant's name: _____

Applicant's signature: _____ **Date:** _____



Proposer's name: _____ **Proposer's Signature:** _____

Motivation: _____

I have personally known the applicant for _____ years.

Seconder's name: _____ **Seconder's Signature:** _____

I have personally known the applicant for _____ years.

Accepted on behalf of the EXCO: _____

Signature: _____ **Date:** _____





Processing Notification - Background Screening Request



COMPANY DETAILS "Company"

To be completed by Company Agent

Company Name: **Gordon's Bay Yacht Club**

Email: **gbyc@gbyc.co.za**

Agent Name: **Petra Müller**

Mobile No: **076 376 2981**

CANDIDATE PERSONAL INFORMATION

To be completed by the Candidate

Surname: _____

Full Names: _____

Maiden Name: _____

Mobile Number: _____

Date of Birth: _____

ID Number / Identifier: _____

Description of Identifier: _____

E.g. South African ID Number, Zimbabwean Passport Number, etc.

BACKGROUND SCREENING CHECKS

To be completed by the Company Agent

☐	Credit Check	☐	Sanctions
☐	Qualification	☐	Identity Verifications
☐	Employment References	☐	Insurance Regulations
☐	Criminal Checks	☐	Drivers license & Vehicles
☐	Fraud Check	☐	Social Media Screening Checks

DEFINITIONS

- ✓ "Candidate" means the person on whom the Company will process background screening checks for lawful purposes including but not limited to employment/continuation of employment;
- ✓ "Company" refers to MIE Client;
- ✓ "Consumer Credit Information" shall have the meaning ascribed to it in section 70 of the NCA;
- ✓ "FAIS Act" shall mean the Financial Advisory and Intermediary Services Act of 2002;
- ✓ "FSCA" refers to the Financial Sector Conduct Authority;
- ✓ "NCA" shall mean the National Credit Act, No. 34 of 2005, as amended from time to time, including any regulations made under the Act;
- ✓ "Personal Information" shall have the meaning ascribed to it in Chapter 1 of POPI and includes, but is not limited to a name, address, email address, telephone or fax number, fingerprints, criminal history and education or other personal credentials provided, or which is collected from the candidate or other third parties, before and/or during the background screening process and/or thereafter;
- ✓ "POPI" shall mean the Protection of Personal Information Act, No. 4 of 2013, as amended from time to time, including any regulations made under the Act;
- ✓ "Privacy and Data Protection Conditions" refers to the 8 (eight) statutory prescribed conditions for the lawful Processing of Personal Information;
- ✓ "Responsible Parties" have meaning to the Company and MIE together, and "Responsible Party" any one of them;
- ✓ "Verification Information Suppliers" shall mean third parties acting on behalf of MIE, including, but not limited to, criminal record bureaus, credit bureaus, governmental bodies, and any educational, training, and fraud prevention organisations;

ACKNOWLEDGMENT OF THE USE OF PERSONAL INFORMATION

- I acknowledge
- ✓ that the Company's duly authorized verification agent, Managed Integrity Evaluation (Pty) Ltd ("MIE"), will need to process my Personal Information to conduct background screening checks as indicated above which are required by the Company.
- ✓ that verification requests form part of the background screening process and that:
 - ✓ requests for credit information from Credit Bureaus will only be conducted under the regulations defined as per the NCA and for the below prescribed purposes only:
 - ✓ For employment in a position of trust and honesty and entails the handling of cash or finances;
 - ✓ Fraud prevention or detection.
 - ✓ data obtained from the FSCA serve only for the purpose to determine the fitness and propriety as envisaged in the FAIS Act.
 - ✓ that any Personal Information supplied to the Company is provided voluntarily and is accurate and current as the Company may not be able to comply with its obligations if the correct Personal Information is not supplied to the Company. I further agree to correct and update such information when necessary;
- ✓ that privacy is important to the Responsible Parties and the Responsible Parties will use reasonable efforts in order to ensure that any Personal Information in their possession or processed on their behalf is kept confidential, stored in a secure manner, and processed in terms of South African law and or applicable Data Protection Legislation, for the purposes I have authorised.
- ✓ that all information, including Personal Information, supplied to the Company is accurate and current and agree to correct and update such information when necessary.
- ✓ may be shared by the Company with MIE and may be further shared by MIE with the Verification Information Suppliers for verification or other legitimate purposes;
- ✓ may be shared by the Verification Information Suppliers with MIE and be further stored and shared by MIE with the Company and Fraud databases or services when the information provided for verification is deemed fraudulent by the Verification Information Suppliers for purposes of continued or future employment or for other legitimate purposes as per the NCA or other National or Provincial Legislation;
- ✓ may be stored by MIE, for legislated retention periods and where such periods are not legislated then my personal information may be stored by MIE for as long as the information may be needed for verification purposes, or any other period as I may agree with the MIE; and
- ✓ Personal Information may be transferred cross-border to countries, for verification or storage purposes. In any cross-border transfer of personal information MIE will comply with the security safeguards as provided for in the POPIA including but not limited to ensuring that the information is secured when transported to or from the recipient.
- ✓ I take note that if the Responsible Party has utilised the Personal Information contrary to the Privacy and Data Protection Conditions, I may first resolve any concerns with that Responsible Party. If I am not satisfied with such process, I have the right to lodge a complaint with the Information Regulator.
- ✓ A copy of Personal Information kept by the Responsible Parties will be furnished to me upon request in terms of the provisions of POPI or the NCA and I understand that I may dispute any information in the record provided.
- ✓ I agree that MIE, to the extent permitted by law, will not be liable for any complaint, claim or action brought by me, arising from any action or omission by MIE, to the extent that such action or omission resulted from MIE complying with the terms of this agreement and I shall indemnify, hold harmless and defend MIE from and against any such claims or actions brought against MIE.

	CANDIDATE	COMPANY AGENT
SIGNATURE		
DATE		

All signatories to this document agree that MIE will NOT be held liable for the content, factual correctness or accuracy of any Supplier Data supplied to MIE for the Company by MIE's suppliers. The Company and the Candidate hereby indemnifies and holds MIE harmless against any loss arising from neglect or damage in procuring, communicating, or failing to communicate information to the Company.